

Wakefield Cathedral Volunteer Role Description

Name of Role: Lay Clerk

Purpose of Role: To sing with Wakefield Cathedral Choir

Reporting to: The Director of Music

Duties and Expectations

- To sing alto, tenor or bass in the Cathedral Choir to the highest possible standard for services as outlined in the termly choir schedule, and as agreed with the Director of Music. This will include services over Christmas and Easter
- To arrive for rehearsals and services punctually and having warmed up, signing in on the daily register, to ensure that commitments begin promptly
- To learn music outside choir practices/services, in order to ensure the highest possible standard of music-making
- To abide by the agreed Music Department dress code as set out below.

Services, concerts, rehearsals and tours:

Shirt, choir tie and black shoes (gentlemen), smart casual with black shoes (ladies)

Rehearsals at which the choristers are not present: Smart casual clothing (gentlemen and ladies)

- To set a good example to the choristers, junior choral scholars and choral scholars in order to model good practice
- To read and follow all the policies and procedures of the Cathedral so that everyone is safe.

Support, Training and Further Information

- An enhanced DBS disclosure will be required prior to starting this role. The occasional supervision of young people may be required as part of this role.
- Safeguarding training will be conducted at the beginning of each academic year. Attendance is mandatory.
- Assistance with learning repertoire and solo preparation is available to all Lay Clerks on request.

Applicants for this voluntary role should meet the following criteria

Qualifications

The successful candidate should have:		Essential/ Desirable	Tested by* , I, P,T A,V
1	A strong, melodious singing voice;	Essential	A, V
2	Practical vocal skills to diploma level or equivalent;	Desirable	A, V
3	Degree in Music or equivalent.	Desirable	A

Background & Experience

The successful candidate should have:		Essential/ Desirable	Tested by* , I, P, T, V
4	An awareness and understanding of the traditions of prayer and worship that underpin cathedral life;	Desirable	A, I
5	A proven track record of choral singing within a cathedral, collegiate church or chapel;	Desirable	A, I
6	Experience of singing in a chamber choir (either paid or unpaid).	Desirable	A, I

Knowledge

The successful candidate should have demonstrable knowledge of:		Essential/ Desirable	Tested by* , A, I, P, T
7	The English choral repertoire;	Desirable	A, I, T
8	The Church of England and cathedral governance structures.	Desirable	A, I

Skills & Competencies

The successful candidate should demonstrate:		Essential/ Desirable	Tested by* , A, I, P, T
9	The ability to sight read complex choral music, including early and modern idioms;	Essential	A, I, T
10	The ability to sing solo parts with confidence;	Desirable	A, I, T
11	A flexible approach with a willingness to take on additional duties when required;	Essential	A, I
12	Excellent interpersonal skills and be unafraid of being accountable;	Essential	A, I,
13	Diligence and a commitment to quality in all that they do;	Essential	A, I
14	The ability to work collaboratively in a team of clergy and laity for a shared purpose.	Essential	A, I

A = Application form, I = Interview, P = Presentation, T = Test, V= Vocal audition